

# School Session Booking Form

## Libraries, Heritage and Arts Service



School Name .....

School address .....

Post Code ..... Tel. No of school .....

E-mail address of school .....

KS1 OR KS2?

What year is your class? (Year 3, 4, 5, 6)

1. Which workshop are you requesting?. (Please circle or tick one)

Tudor Everyday Life	Victorian Everyday Life	Change through time			
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3. Who and how many are coming to visit us?

Number of classes to visit:	Number of pupils in each class:	Number of teachers coming:	Number of assistants or parents:
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4. Where would you like to have you workshop? (Please circle or tick one location)

<a href="#">Whitehall Historic House</a> (Best for 'Tudor Everyday Life' 'Victorian Everyday life' 'Change through time')	<a href="#">Honeywood Museum</a> (Best for 'Victorian Everyday life' 'Change through time')	Your school (Address the same as above)
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5. What dates would you like your workshop?:

Time: 11am-12pm 12pm-1pm Other: .....

6. Any extra activities for after your session? (Please circle or tick)

<b>Victorian/ Tudor source activity</b> Local Photos, maps & documents. <b>Perfect for KS2</b>	<b>Ipad missions</b> A Victorian & Tudor-Time Traveler. <b>Suitable to KS2.</b> <b>We can adapt to KS1</b>	<b>Historical toys activity</b> Play & learn with with toys and costumes. <b>Fun for all KS</b>	<b>Back to the past</b> Walk with our museum local photos, see how time has affected the area around the museum.	<b>Lunch Room</b> Depending on availability.  Includes tables and stools.
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**7. Would you like to have a hands-on loan box for your class?**

(Please circle or tick your option)

		<b>Email me more information</b>
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**8. Do any of your students or adults that have any special requirements including allergies, needing extra support or learning difficulties?**    Yes   No

*If yes please tell us so that we can accommodate:*

**9. Are you visiting with a SEN group / pupils?**    Yes   No

*If yes please tell us so that we can accommodate:*

**10. Below please tell us your school finance department email. (£80 for a 1 hour session)**

Email your completed form to [heritageforschools@sutton.gov.uk](mailto:heritageforschools@sutton.gov.uk)

**Please note** that upon completing this form there is **no guarantee** of availability.

If for any reason, the date and times that you have requested are not available, or there has been a variation in price, we will advise you accordingly, and suggest alternative dates or activities



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HERITAGE

